



**Alliance for Bakery Students and Trainees
Executive and Council Meeting Agenda
15th February 2025, starting at 10.00am @ University College
Birmingham and online.**

1. Welcome
2. Apologies
3. Approval of minutes from the 2024 October meeting
4. Matters arising from these minutes not otherwise covered by these minutes
 - a. CBA Student funding program.
 - b. Other
5. General Secretary's report.
6. President's report
 - a. Sponsorship update including competitions approval by the Council (Graham Duckworth)
 - b. Other events & activities (including plans for the ABST centenary)
7. Treasurer's report – Graham Turner
8. Conference 2025 Secretary's Report – Sophie Braker
9. Tutor Group update – Dawn Gemmell
10. Website Update – Christopher Foxall
11. Student representatives – Matter for the Council
12. Hugh Weeks award & Regional Events – Sara Autton
13. National Bakery Awards - Process & Nominations
14. Lifetime Membership nominations (if applicable) to be approved and awarded at the AGM.
15. Proposed changes to the Constitution (if applicable) to be published & approved at the AGM.
16. Proposed changes to the Executive Team (if applicable) to be approved and adopted at the AGM.
17. A.O.B
18. Confirmation of date and time of next meeting
19. Announcement of the February Competition Winners



**Alliance of Bakery Students and Trainees
Executive and Council Meeting Minutes
19 October 2024**

- Welcome
- Apologies: Graham Duckworth,
- Minutes of previous meeting approved – Sophie Carey
- General Secretary's report – Sam White
- UK Flour Millers event: This needs to be focused on recruitment and retention, a sub committee, Scottish Bakers, Tim Clarkson from Dawn, Andrew Pine and Terry Fennel from FDQ will meet on 5th November, a mission statement will be discussed, and a plan to get something concrete, to present at conference next year.
- CBA Bursary: CBA has changed the way that students apply for this and included an open invitation to apply for funds to go to the ABST Conference. This needs to be Discussed with them. Action: Sam (concluded)
- Bake for the World – Sara Autton: Competition set up November 13th Competition 14th November. More regional competitions will be set up, with a worldwide theme, starting with Zeelandia because of their contact with Ukraine. Four teams of three will be entering the competition.
- Change of Conference Secretary: It was announced that Sophie Carey would be stepping down from the Conference Secretary's position after the 2025 conference and a new Conference Sub-committee will be required.
- Action: Sub-committee to be confirmed at the next meeting.
- President's report – Jacqui Passmore
- Presidents' activity
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- Conference 2025 sponsorship update: Continuing (on track)
- Confirmation of sponsors for February competitions (Only 1 competition this Year, Sponsored by Gunthers).
- Conference Secretary's report – Sophie Carey
 - Negotiations with ATH underway, hoping for a resolution soon so the deposit can be paid. Looking to set a budget of £60k for the weekend.

- May need to be some further cuts to the programming to ensure budget is achieved
- Guest speaker and Friday exhibitors to be confirmed at a later date
- Required change in conference sec following conference 2025 - sub committee to take over the planning of conference as I step down
- Tutors Group update - Dawn Gemmell
 - A power point presentation about the WCB has been sent to all tutors, for their inductions, I have received good feedback from tutors.
 - Information regarding cake decoration qualifications has been sent to tutors, we await further information regarding this.
 - Bake for Ukraine and Hugh Weeks Award information has been sent to the group
- Website/Membership update – Chris Foxall
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- Hugh Weeks Award – Sara Autton: Please have nominations for the next meeting if possible.
- A.O.B: none
- Confirmation of date and time of next meeting: 10-2-2025 @ UCB and online

General Secretary, The Alliance of Bakery Students and Trainees
abst.generalsecretary@gmail.com